

Minutes of the Independence City Commission's March 24, 2016 Meeting.

The Independence City Commission met on March 24, 2016 at 5:30pm in the Veterans Room at Memorial Hall. Mayor Gary Hogsett, Commissioner Leonhard Caflisch, and Commissioner Fred Meier were present. Others present included:

City Staff

Micky Webb, City Manager
Jeff Chubb, City Attorney
Kelly Passauer, Assistant City Manager
Jennifer Rutledge, Director of Finance/City Clerk
Mark Vining, Officer In Charge
Dave Cowan, Public Safety Director
Mike Passauer, Public Works Director
April Nutt, Housing Director
Rusty Baker, Fire Chief
Barb Beurskens, Park and Zoo Director
Terry Lybarger, Director of Utilities

Visitors

Larry McHugh	Elizabeth Reynolds
Jerry Bright	Dan Barwick
Ed Sykes	Ned Stichman
Kathy Shepard	Herman Err
Danny Turner	Hoite Caston
Lonnie Gorman	Charlotte Caflisch
Debbie Miller	Rita Ortolani
Chris Mitchell	Robert Mosby
Rachel Lyon	Drew Demo
Judi Harris	Glenna Lawrence

Call to Order

The meeting was called to order by Mayor Gary Hogsett.

Pledge of Allegiance to the United States of America

Presentation: A portion of the video that has been created for the new city website was presented to all in attendance.

City Licenses

G & W Foods #2747 - 416 W. Myrtle - G & W, LLC
Premier Exteriors - Cherryvale, KS - Devin Windsor, Owner.

Cereal Malt Beverage License

G & W – 416 W. Myrtle Street – Chris O'Hara, Director of Operations

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Caflisch, the Commission approved the Cereal Malt Beverage License for G & W Foods #2747.

Aye: Caflisch, Meier, Hogsett

Nay: None

Citizens Concerns and Petitions

- Debbie Miller addressed the Commission regarding the video taping of Commission Meetings. She expressed that she is in favor of continuing the practice of taping the meetings. Debbie has talked to a lot of people who watch the videos and feels that residents are better informed which leads to less misinformation in the community.

Adoption of the Consent Agenda

a. Appropriations

1. A-1763

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission approved A-1763 for \$448,687.06.

Aye: Caflisch, Meier, Hogsett

Nay: None

b. Consider approving the minutes of the March 17, 2016 Commission meeting [CITIZENS].

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission approved the minutes of the March 17, 2016 Commission meeting.

Aye: Caflisch, Meier, Hogsett

Nay: None

c. Consider a request from Janice Vineyard representing Relay for Life to hold their annual event on June 3-4, 2016 at the oval at the park [CITIZENS].

Attached is a letter from Janice Vineyard representing Relay for Life to hold their annual Relay for Life event on June 3-4, 2016 at the Oval at Riverside Park. City staff recommends approval.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission approved the request from Relay for Life to hold their annual event on June 3-4, 2016 at the oval at the park.

Aye: Caflisch, Meier, Hogsett

Nay: None

- d. Consider authorizing an expenditure of \$4,331 from Quality of Life Funds to replace the carpet in the Memorial Hall Gallery [CITIZENS/QUALITY OF LIFE SYSTEM].

The carpet in the gallery is ripped and needs replaced. However, they no longer have that exact pattern available; however, they do have something similar. City staff recommends authorizing the attached quote from Woods in the amount of \$4,331 from Quality of Life Funds.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission authorized an expenditure of \$4,331.00 from Quality of Life Funds to replace the carpet in the Memorial Hall Gallery.

Aye: Caflisch, Meier, Hogsett

Nay: None

- e. Consider adopting an ordinance assessing nuisance costs for mowing [CITIZENS].

Attached is an ordinance assessing nuisance costs for mowing fees for the previous season that have not been paid. City staff recommends adopting the attached ordinance.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission approved A-1763 for \$448,687.06.

Aye: Caflisch, Meier, Hogsett

Nay: None

- f. Consider a request from Rita Ortolani representing Blue Cross and Blue Shield of Kansas to utilize the Gazebo west of City Hall on April 27, 2016 for a National Walk @ Lunch Day [CITIZENS/QUALITY OF LIFE SYSTEM].

Attached is a request from Rita Ortolani, representing Blue Cross and Blue Shield of Kansas to utilize the Gazebo west of City Hall on April 27, 2016 for a National Walk @ Lunch Day. City staff recommends approval.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission authorized Blue Cross and Blue Shield of Kansas to utilize the Gazebo west of City hall on April 27, 2016 for National Walk @ Lunch Day.

Aye: Caflisch, Meier, Hogsett

Nay: None

- g. Consider authorizing continuing taping of City Commission meetings by McHugh Video Productions [CITIZENS].

Previously the Commission authorized taping of five Commission meetings by McHugh Video Productions, which has been completed. Staff recommends continuing to authorize McHugh Video Productions to film future Commission meetings at a cost of \$200 per meeting rather than purchasing equipment to do this in-house. City staff is making this recommendation due to the cost of the equipment (approximately \$8,000 to \$10,000), the additional burden on staff to operate the equipment, additional maintenance costs and lack of flexibility if a Commission meeting is relocated.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission authorized continuing taping of City Commission meetings by McHugh Video Productions.

Aye: Caflisch, Meier, Hogsett

Nay: None

Items for Commission Action

- h. Consider setting the date of May 26, 2016 at 5:30 PM for a public hearing to consider condemnation of a commercial structure at 201 E. Main Street as dangerous and unsafe [CITIZENS].

This structure was previously scheduled for a public hearing to consider condemnation which was postponed and never acted on. This property has a collapsed roof and the owner has not made any efforts to rectify the situation. City staff recommends setting the date of May 26, 2016 at 5:30 PM for a hearing to consider condemnation of this structure.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission adopted Resolution 2016-004 setting the date of May 26, 2016 at 5:30PM for a public hearing to consider the condemnation of a commercial structure at 201 E Main Street as dangerous and unsafe.

Aye: Caflisch, Meier, Hogsett

Nay: None

- i. Consider a request from Kathy Shepard representing RSVP Four County to proclaim April 5, 2016 as National Service Recognition Day [CITIZENS].

Kathy Shepard representing RSVP Four County has requested that April 5, 2016 be proclaimed as National Service Recognition Day. She has requested to address the Commission.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Meier, the Commission proclaimed April 5, 2016 as National Service Recognition Day.

Aye: Caflisch, Meier, Hogsett

Nay: None

- j. Consider authorizing the purchase of a used sanitation truck [CITIZENS/CITY EMPLOYEES].

Attached is a quote for the purchase of a 2013 International 7400 with a Heil 25 yard packer with 27,201 miles. It has the cart tippers on both sides pre-installed. The 2016 budget included funds for lease purchase payments for a \$150,000 truck. Staff recommends authorizing this purchase from Armor Equipment in the amount of \$122,500 less trade of a 1997 Freightliner with a Loadmaster body plus \$1,500 freight for a total of \$119,500.

Motion:

On the motion of Commissioner Meier, seconded by Mayor Hogsett, the Commission authorized the purchase of a used sanitation truck for a total cost of \$119,500 to be lease purchased.

Aye: Caflisch, Meier, Hogsett

Nay: None

RECOGNITION:

Mayor Hogsett took a short break from the regular meeting to acknowledge the ICC Debate Team, who won 1st place nationally. Three

debaters were at the meeting and introduced themselves to the Commission:

**Braidon Beard of Neodesha, KS
Jaante Perkins of Kansas City, MO
Kevin Benton of Paola, KS**

- k. Consider lease purchase rate(s) for purchase of a sanitation truck and cemetery backhoe [CITIZENS/CITY EMPLOYEES].

The City Clerk has requested lease rates for the purchase of a sanitation truck and cemetery backhoe. She will review these at the meeting and make a recommendation.

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the Commission authorized City Staff to arrange a lease purchase agreement with Commercial Bank for the purchase of a backhoe and sanitation truck.

Aye: Cafilisch, Meier, Hogsett

Nay: None

- l. Consider authorizing City staff to proceed with steps to remove 401 N. Penn and reviewing the status of the demolition fund[CITIZENS].

This property was recently accepted by the City. When City staff removed the former church building located at 6th and Locust the landfill costs were \$2,845.42 and the roll off fees were \$1,875.00 for a total of \$4,720.42. This does not include any asbestos abatement related costs, equipment costs or labor. Also attached is a report prepared by the City Clerk which indicates the current balance of the demolition fund is \$127,437.36. Staff recommends authorizing staff to proceed with asbestos testing and contracting for asbestos removal if needed, then authorize staff to remove this structure in-house.

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the Commission authorized City Staff to proceed with steps to remove 401 N Penn.

Aye: Cafilisch, Meier, Hogsett

Nay: None

- m. Consider review of the previously condemned structures [CITIZENS]:

1. 921 E. Hill

This property will be reviewed in 60 days.

2. 1013 E. Hill

This property will be reviewed in 60 days.

3. 1328 Irving

This property will be overseen by the Condemnation Committee.

4. 1201 W. Laurel

This property will be reviewed in 60 days.

Attached are reports that include the status of each property and a recommendation for each structure. Pictures were not available at the time the packets were sent out and will be prepared for review at the meeting.

- n. Consider a request from the Housing Authority for approval to move forward with Robert Wesley Park and Penn Terrace ADA upgrades [CITIZENS/QUALITY OF LIFE SYSTEM].

The Housing Authority is requesting permission to proceed with their projects relating to Robert Wesley Park and Penn Terrace ADA upgrades.

Motion:

On the motion of Commissioner Meier, seconded by Mayor Hogsett, the Commission gave the Housing Authority approval to move forward with Robert Wesley Park and Penn Terrace ADA upgrades by moving forward with bids.

Aye: Caflisch, Meier, Hogsett

Nay: None

- o. Consider bond refinancing and new project financing for 2016 [CITIZENS].

At the time of this memo, staff had not received a response from bond counsel. City staff will address this item at the meeting.

A worksession has been set for Tuesday, March 29th at 8am to discuss this item further.

- p. Consider scheduling a work session with the League of Municipalities regarding Commission training [CITIZENS].

Attached is email correspondence from the League regarding training requested by Commission Meier. Apparently Commission Caflisch had requested a quote previously for KOMA/KORA training and the League thought this recent request was the same. Commissioner Meier advised at

the last meeting that he wanted the training to focus on roles and responsibilities of the Commission in a Commission/Manager form of government for Cities of the 2nd class. The League has responded that there will be a fee of \$625 which includes 10 KOMA manuals and Larry Baer, Chief Legal Counsel would be available to conduct this training on Monday, April 25, 2016 at 5:30 PM. City staff needs direction regarding how you would like to proceed.

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the Commission scheduled a worksession with the League of Municipalities for April 25, 2016 at 5:30PM.

Aye: Cafilisch, Meier, Hogsett

Nay: None

Reports

- q. Community Video for Website report [CITIZENS].

The Commission previously approved contracting with Hoite Caston Productions for a short community video for display on the new City website. We have requested that the video be available to display at this Commission meeting.

- r. Report on discontinuance of support for the Water Treatment Plant SCADA system [CITIZENS].

Attached is a letter recently received by the Chief Water Plant Operator which indicates that support is being discontinued for components of the existing SCADA system at the Water Treatment Plant. Director of Utilities, Terry Lybarger has requested a quote to update those components that are no longer supported. At the time of this memo, the quote had not yet been received. Staff will provide any additional information received at the meeting.

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the Commission authorized City Staff to move forward with the R.E. Pedrotti contract pending approval by the City Attorney.

Aye: Cafilisch, Meier, Hogsett

Nay: None

- s. Report on planting downtown trees [CITIZENS].

Staff will provide an update on the planting of downtown trees.

City Staff discussed the tree planting. Rachel indicated that more trees have been purchased and planting will begin soon.

Mayor Hogsett indicated that he had been told that planting in the summer can be hard on the trees.

Rachel confirmed that a number of trees will be planted before June.

- t. Report on Minimum Maintenance Ordinance

The City Manager explained to the Commission that staff recommends setting aside \$100,000 from the Economic Development Fund to help businesses fund repairs required by the Minimum Maintenance Standard.

The City Manager plans to work with banks and downtown organizations and use the City funds as grant funds to help business owners. The City Manager mentioned that a task force would be created and asked for a member of the Commission to participate. Commissioner Caflisch volunteered his time to serve on the task force.

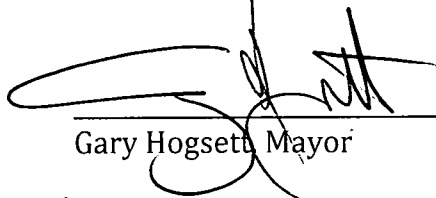
Adjournment

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the adjourned the meeting.


Aye: Meier, Hogsett, Caflisch

Nay: None



Gary Hogsett, Mayor


Attest:



Leonhard Caflisch, Commissioner



Fred Meier, Commissioner



Jennifer D. Rutledge
Director of Finance/City Clerk

Attendance Sheet

Independence City Commission Meeting

March 24, 2016

PLEASE PRINT

Name	Address
1 Ed Sikes	1621 CR 2700 Cenej
2 Jerry Bright	201 S 1st
3 Larry McHugh	3625 CR 4300 Indep.
4 KATHY SHEPARD	2791 Brookside DR. INDY
5 Danny T. Carr	102 S 1st
6 Lorne D. Hammann	419 S. 12th St.
7 Delbie Miller	P.O. Box 571, City
8 Chris Mitchell	916 East Edison Ind
9 Rachel Lyon	313 W. Walnut Ind
10 Judi Harris	1114 N 19th Pl Ind
11 Elizabeth Reynolds	1015 N. 2nd Indep.
12 Dea Bearwick	ICC
13 Lorne E. Carr	ASUP
14 Ned Stichman	
15 Harte Coston	
16 Charlotte Caffisch	600 S 5th
17 Rita Trjebni	615 E myrtle
18 Robert Mezey	

19 Draw Demo

20 Elena Lawrence

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